

THE NATIONAL RIFLE ASSOCIATION OF INDIA
"NRAI HOUSE", 51-B Tughlakabad Institutional Area, New Delhi – 110 062
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**Election of Office Bearers and Members of Governing Body of NRAI
for the term of four years 2021-25**

Election Bye-laws

1. Short Title & Definitions

- (1) These Bye-laws shall be called the 'Election Bye-laws' and shall govern the conduct of Election of Office Bearers and Members of Governing Body of THE NATIONAL RIFLE ASSOCIATION OF INDIA.
- (2) In these Bye-laws, unless the context otherwise requires,
- (a) 'clause' and 'sub-clause' mean the clause and sub-clause of these Bye-laws;.
 - (b) 'Managing members' means Member of Governing Body of THE NATIONAL RIFLE ASSOCIATION OF INDIA (NRAI).
 - (c) 'Form' means the Form appended to these Bye-laws;
 - (d) NRAI - means Name of the Federation;
 - (e) 'Post' includes the office of President, Senior Vice President, Vice Presidents, Secretary General, Joint Secretary General, Treasurer, Honorary Secretaries and Member of Governing Body of NRAI.
 - (f) 'Rule' means the rule of Rules and Regulations of THE NATIONAL RIFLE ASSOCIATION OF INDIA.

2. Governing Body:

- (1) The 20 (Twenty) Officer Bearers (in addition to 16 Governing Body members) shall be as follows:-

1. President	1 (one)
2. Senior Vice President	1 (one)
3. Vice-Presidents	8 (Eight)
4. Secretary General	1 (one)
5. Joint Secretaries General	2 (Two)
6. Treasurer	1 (one)
7. Honorary. Secretaries	6 (Six)
8. Governing Body Members	16 (Sixteen)

3. **Manner of Election:**

- (1) The Elections shall be conducted in accordance with Constitution and Rules and Regulations of NRAI (as amended on 5th March 2021).
- (2) Office Bearers and members of Governing Body of THE NATIONAL RIFLE ASSOCIATION OF INDIA shall be elected as per clause 11 of NRAI Rules and Regulations under the Chairmanship of President NRAI, and shall be held in accordance with all provisions, rules, & regulations of the constitution of the NRAI under the direct supervision and control of Returning Officer.
- (3) Election shall be held at the **General Body Meeting** in accordance with the procedure prescribed hereinafter, from amongst the representatives of all States and Union Territories, Rifle Shooting Associations and Units as defined in clauses 3 (e) of Rules and Regulations of NRAI.

4. **Electoral College:**

- (1) Each State Rifle Association/Union Territories duly affiliated by NRAI, as its Permanent Member under Rules and Regulations of NRAI, shall have two votes at the elections of the Office Bearers and Governing Body Members.
- (2) For the purposes of sub-clause (1), each affiliated State Rifle Association/Union Territory shall be represented by two members authorized by the President or Secretary General/Secretary of the affiliated State Rifle Association.
- (3) The persons of eminence as per Clause 15 (p) of the Constitution and Rules & Regulations of NRAI cannot be representative of the State Rifle Association/Union Territory.
- (4) Each Affiliated State Rifle Association/Union Territory shall intimate the names of their representatives mentioned in sub-clauses (2), latest by 11th August 2021 up to 3 PM; and such intimation shall be addressed to the President/ Secretary General of NRAI on their letter head duly signed by President/Secretary General / Secretary of that member unit, so as to reach him on or before the aforesaid- date; any change in the name of any authorized representative after 11th August 2021 or any intimation received thereafter shall be permitted only with the approval of the President of NRAI.

- (5) In case President/Secretary General/Secretary of affiliated State Rifle Association nominates different person(s), the list sent by the President of the affiliated State Rifle Association shall be considered final as per Clause 8 (b) of Rules and Regulations of NRAI.
- (6) The President/Secretary General of NRAI shall prepare the list of the authorized representatives in alphabetic order as also required in Rule 8 (6) below of the State Rifle Association/Union Territories in Form 1, and circulate a copy of the list so prepared by him to all Member States/Union Territories after 3.00 pm on 14th August 2021, by display, on the website of NRAI.
- (7) The President / Secretary General shall also furnish a duly authenticated copy of the list mentioned in sub-clause (5) to the Returning Officer.

5. Returning Officer:

The Governing Body of NRAI in its meeting held on 4th June 2021 has authorized President NRAI to nominate Returning Officer for the conduct of Election of Office Bearers and members of Governing Body of NRAI in accordance with the provision of Bye- laws to be prepared & issued by him. Such Bye-Laws, once issued by the Returning Officer, shall be placed upon the website of the NRAI, and also circulated by mail to all affiliated units (as described by these bye-laws) having voting rights by the office of the NRAI, as soon as is possible, no later than 16th August 2021.

The President NRAI vide his letter no. TRG/Elections/2021 dated 20th July 2021 has appointed the undersigned (Mr. Justice Mehtab Singh Gill (Retired) as the Returning Officer (RO) to oversee the preparation of, institution, & execution of these election byelaws during the entire electoral process culminating in the conduct of the election meeting as announced for 18th September 2021.

The Returning Officer shall have the power to invite a single observer from the Union Ministry of Youth Affairs & Sports, to observe the conduct of the election meeting of the General Body of the NRAI on 18th September 2021.

6. Nomination of Candidates:

- (1) The nomination of a candidate for election as Office Bearer or Member of the Governing Body shall be made in **Form 2**.
- (2) The nomination of a candidate for election as Office Bearer or a Member of Governing Body shall be proposed by one of the representatives of Member States/Union Territories whose name is included in the Electoral College list in Form 1, and also subscribed by 1 (one) such representative as seconder.
- (3) Each candidate shall be entitled to be nominated by not more than 2 (two) nomination papers.
- (4) Each Nomination Paper shall be Delivered Personally to the Returning Officer at his office in NRAI House, 51B, Tughlakabad Institutional Area, New Delhi - 110062 in person by the candidate himself/herself or through his/her authorized representative on 8th and 9th September 2021 between 11.00 AM and 3.00 PM each day.
- (5) No person shall be eligible to nominate more than-one candidate for the same post, either as proposer or seconder; and, if he so does, his/her signature on the nomination papers delivered second in point of time to the Returning Officer shall be deemed to be inoperative.
- (6) No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to Returning Officer.
- (7) As soon as may be after **1:00 P.M. on 10th September 2021**, the Returning Officer shall prepare a list of all nominations received by him, post wise, in **Form 3**; and publish the same in a conspicuous place in his office and website of NRAI.
- (8) The persons working with the Govt. organizations/undertakings are required to obtain prior permission from their employer and attach the same along with the Nomination Form along with Declaration Form.
- (9)

7. Scrutiny of Nominations:

- (1) On 11th September 2021, at **11:00 A.M.**, the Returning Officer in his Office at NRAI House, 51B, Tughlakabad Institutional Area, New Delhi - 110062 shall scrutinize each nomination paper, one by one, received by him, and determine its validity or otherwise.

- (2) At the scrutiny of nominations, each candidate or one of his/her authorized representatives shall have the right to be present and raise any objection in relation to nomination of a candidate for the post for which he/she has filed his/her nomination.
- (3) As soon as may be after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a list of validly nominated candidates in Form 4 and the Contesting Candidates can take a copy from the Returning Officer.

8. Withdrawal of candidatures:

- (1) Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his/her candidature, on 13th and 14th September 2021 **up to 1:00 P.M.**
- (2) Notice of withdrawal of candidature shall be submitted in Form 5, either by the candidate himself/herself or by a person duly authorized by him/her in writing.
- (3) Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.
- (4) The Returning Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of the notice.
- (5) As soon as may be after **11:00 AM on the 15th September 2021**, the Returning Officer shall prepare the final list of contesting candidates in Form 6, display a copy of the said list in conspicuous place in his office and on NRAI's Website. And also furnish a copy of the same to each of the candidates/their authorized representatives, if they so demand.
- (6) The names of the contesting candidates in Form 6 shall be arranged, for each post, in alphabetical order according to English alphabets.

9. Uncontested Returns; and Contested Elections

- (1) Where the number of contesting candidates for any post or category of post, in **Form 6** is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.
- (2) Where the number of contesting candidates for any post or category of post, in Form 6 is more than the number of posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

- (3) The ballot papers for these posts remaining unfilled shall be in **Form 7 to Form 14** to be made individually for each post.
- (4) The names of contesting candidates on the ballot papers shall appear in the same order as in **Form 6**.

10. Poll:

(1) The Poll for the Posts Remaining Unfilled under clause 9 (2) above shall be taken post-wise, on **18th September 2021** and shall commence during the General Body Meeting at notified time and venue. This venue and time shall be notified in the Notice for General Body Meeting to be issued by the Secretary General of NRAI on 16th August 2021 for 18th September 2021 as per clause 25 of Rules and Regulations of NRAI.

Only the Returning Officer, Election Staff, wardens, Observer (if any), and those persons individuals listed in the Published “Scrutinized& Final List Of Representatives” shall be admitted, upon the presentation of a valid photo ID card to the venue described above of the election AGM of the NRAI. No other person may be present or attend the election AGM to be held on 18th September 2021.

- (2) Each contesting candidate can nominate one person, (If he/she so desires), only from amongst the Authorized Representatives, to be present at the Poll (Polling station).
- (3) At the poll, each authorized representative of Member States/Union Territories of NRAI whose name is included in the Electoral College list in **Form 1**, shall be entitled to -
 - (i) Cast one vote for each of the posts remaining unfilled, where only one such seat is to be filled;
 - (ii) Cast as many votes as are the number of seats to be filled for any post, where more than one seat is to be filled.

Explanation: It is hereby clarified that for the purpose of filling eight seats of Vice-Presidents, each voter can cast up to eight votes, and, like-wise, for six seats of Honorary Secretaries, and sixteen seats of Governing Body Members of Governing Body, he/she can cast six and sixteen votes respectively for the above mentioned six seats of Honorary Secretaries and Sixteen seats of Governing Body Members.

- (4) In case any voter casts his/her vote for more than one candidate, or for more than four or five candidates, as the case may be, his/her vote for that post shall be invalid.

- (5) Each voter shall be required, before he/she is supplied with a Ballot paper, to give his/her signature on the authenticated copy of the Electoral College list in **Form 1** used by the Returning Officer for taking the poll.
- (6) The Voter shall record his/her vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.
- (7) The voter shall record his/her vote on the ballot paper by placing a tick mark (/) against the name of the candidate of his/her choice, and any other mark, like (x) etc. or word, placed on the ballot paper by him/her shall render the ballot paper liable to rejection.
- (8) **The Tick mark (/) to indicate the vote shall be placed by the voter only by means of article specifically provided for the purpose by the Returning Officer, and a ballot paper marked otherwise by means of any pen, ball point pen, etc. by the voter shall render the ballot paper liable to rejection.**
- (9) The ballot paper marked by a voter shall be deposited by him/her in a ballot box specially prepared and sealed by the Returning Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.
- (10) **The Returning Officer shall close the poll at the appointed hour; however, all those voters who are present at the polling station at the appointed closing hour shall be entitled to vote even if the poll proceedings have to be continued for some more time. The voting time shall be decided by the Returning Officer at the election venue.**
- (11) After all the voters referred to in sub-clause (9) have voted, the Returning Officer shall close the ballot box and shall not permit thereafter any person to vote.
- (12) Polling will be done in below order:
 - (1) President
 - (2) Secretary General
 - (3) Treasurer
 - (4) Senior Vice President
 - (5) Vice-Presidents
 - (6) Joint Secretaries General
 - (7) Honorary Secretaries
 - (8) Members of Governing Body

11. Counting of Votes:

- (1) The Returning Officer shall take up the counting of votes, as soon as may be after the polling for any post is complete.
- (2) Each contesting candidate can nominate one authorized representative (as clarified in S. No. 10 (2)) and he/she shall be entitled to be present at the place of counting of votes.
- (3) The Returning Officer shall take up the counting of votes, post- wise and category wise, where applicable.
- (4) Each ballot paper on which a vote has been recorded in accordance with sub-clauses (3) to (8) of clause (10) shall be treated as one vote for the-candidate for whom it has been validly marked; and if any ballot paper has been marked in violation of anyof the aforesaid provisions of sub-clauses (3) to (8) of clause (10)shall be rejected by the Returning Officer.
- (5) The votes validly cast for each of the contesting candidates shall be counted post-wise, and category-wise where applicable, and recorded in the descending order of the votes so cast for each candidate in **Form 15**.
- (6) The Returning Officer shall thereafter ascertain the result of counting and, subject to the provisions of Rule 4 (a) (II) of the Rules, the candidates who have secured the maximum no. of votes in the said descending order, post-wise and category wise, where applicable, equal to the no. of seats to be filled for each post or category of posts, where applicable, shall be deemed to have been duly elected to those posts. In case of equal number of votes for any post, the Chairman shall have a casting vote as per rule 11 (d) of Rules and Regulations of NRAI.

12. Declaration of Results:

The names of contesting candidates who shall be deemed to have been elected at the election in accordance with sub-clause (11) shall be declared as having been duly elected to their respective posts, by the Returning Officer at the Annual General Meeting (AGM) in the **Form 16**.

13. Formats of various Forms attached.

Justice Mehtab Singh Gill (Retired)
Returning Officer

Digitally signed

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**TENTATIVE SCHEDULE FOR
ANNUAL GENERAL BODY MEETING FOR ELECTIONS OF NRAI FOR THE TERM 2021-25**

PARTICULARS	DATE	TIME	REMARKS
Notice to all affiliated units with voting right to send names of representatives for the General Body of NRAI	27 th July 2021 (Tuesday)	-	
Last date for Receiving Nominations from affiliated units for nominating representative to the AGM	11 th August 2021 (Wednesday)	Up to 3 PM	To be sent by the affiliated unit through Email AND Registered Post (on letter head of the Affiliated Unit) and signed by President or Secretary General of the Unit. In case of difference in names sent by the President and Secretary General of the Unit, the names sent by the President will be accepted. Clause 8 (b) of Rules and Regulations of NRAI.
Publication of representative/s of various units	14 th August 2021 (Saturday)	After 3 PM	On the website of NRAI, in NRAI Office and copy to all SRAs
Notice to General Body Members(30 days clear notice)	16 th August 2021 (Monday)	-	For General Body Meeting on 18 th September 2021 by Email & Regd. Post.
Filing of Nominations for various posts	8 th & 9 th Sept 2021 (Wed/ (Thursday)	Between 11 AM to 3PM	
Publication of Nominations received	10 th Sept 2021 (Friday)	After 1 PM	On the website of NRAI and in NRAI office.
Scrutiny of Nominations	11 th Sept 2021 (Saturday)	From 11 AM onwards	
Publication of valid nominations	11 th September 2021 (Saturday)		After Two hours of completion of scrutiny by publication on website of NRAI and in NRAI Office
Withdrawal of Nominations	13 th & 14 th Sept 2021 (Mon/Tue)	Up to 1 PM On 14 th Sept	
Final Publication of Nominations for various posts	15 th Sept 2021 (Wednesday)	After 11 AM	On website of NRAI and in NRAI Office
General Body Meeting, polling, counting & declaration of Results	18 th Sept 2021 (Saturday)	At 11 AM	Meeting starts at 11 am at Punjab Cricket Association Grounds, Mohali, Punjab. Results to be published on the website of NRAI.

